

**PERFORMANCE PROFILE****COMMERCIAL FINANCE ANALYST****REPORTS TO** Commercial Finance Manager**FUNCTION** Finance**Mission**

The main role of the Commercial Finance Analyst is to assist the Commercial Finance Manager and to provide management information for Sales and Marketing. This includes financial planning, brand reporting and detailed variance analysis.

**Key Responsibilities**

Always considering our guiding principle – customers at the heart of all we do.

**Financial Analysis & Reporting**

- Perform regular detailed financial analysis mainly around monthly P&L performance.
- Regular review of actuals vs. targets (forecast, budgets).
- Understand sector, brand and customer profitability drivers.
- Ensure reporting complies with financial policies.

**Relationships**

- Establish effective and robust working relationships with fellow Commercial Finance team members, Sales and Marketing. This is to support any financial queries.

**Contribute to the forecast and budget processes**

- with the other Commercial Finance team members, assist with all financial aspects of forecasting and budgeting. This will also include close liaison with the Sales and Marketing teams.
- Assist Account Managers in creation of customer 'Joint Business Plans'

**Provide regular management reports/information**

- to aid control and decision making
- Attend Sales and Marketing meetings and provide financial insights, guidance and recommendations.
- Monthly performance reviews with Brand Manager with focus on year to date and year to go performance.

**Knowledge, Skills and Experience**

- Time and priority management of workload
- Attention to detail and confidence to successfully handle large sets of data
- Work effectively with teams
- Personal confidence
- Adaptable to change in a dynamic environment
- Strong numeric skills

The candidate will require knowledge of finance and accounting concepts, ideally but not necessarily obtained as part of a professional finance qualification. Strong MS Excel

knowledge essential. SAP and Essbase systems will be used in this role, (knowledge desirable but not essential) on the job training will be provided.

### **Behaviours**

Edrington - Beam Suntory UK has five values; Be Real, Be Curious, Be Brave, Be Together and Be Driven, we want all our employees to be the embodiment of those values.

- Self-starter with passion and ambition
- Solution orientated and 'can do' attitude
- Willingness to take ownership and demonstrate leadership within their areas of responsibility.
- Possess a high level of emotional intelligence

**\*\*\* Candidate must have a UK driving licence\*\*\***